

 5 MIN READ, 6 PAGES



Using Your Lottery Terminal

Training Mode and Practice Activities

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1-800-667-1649



Using Your Lottery Terminal

Training Mode



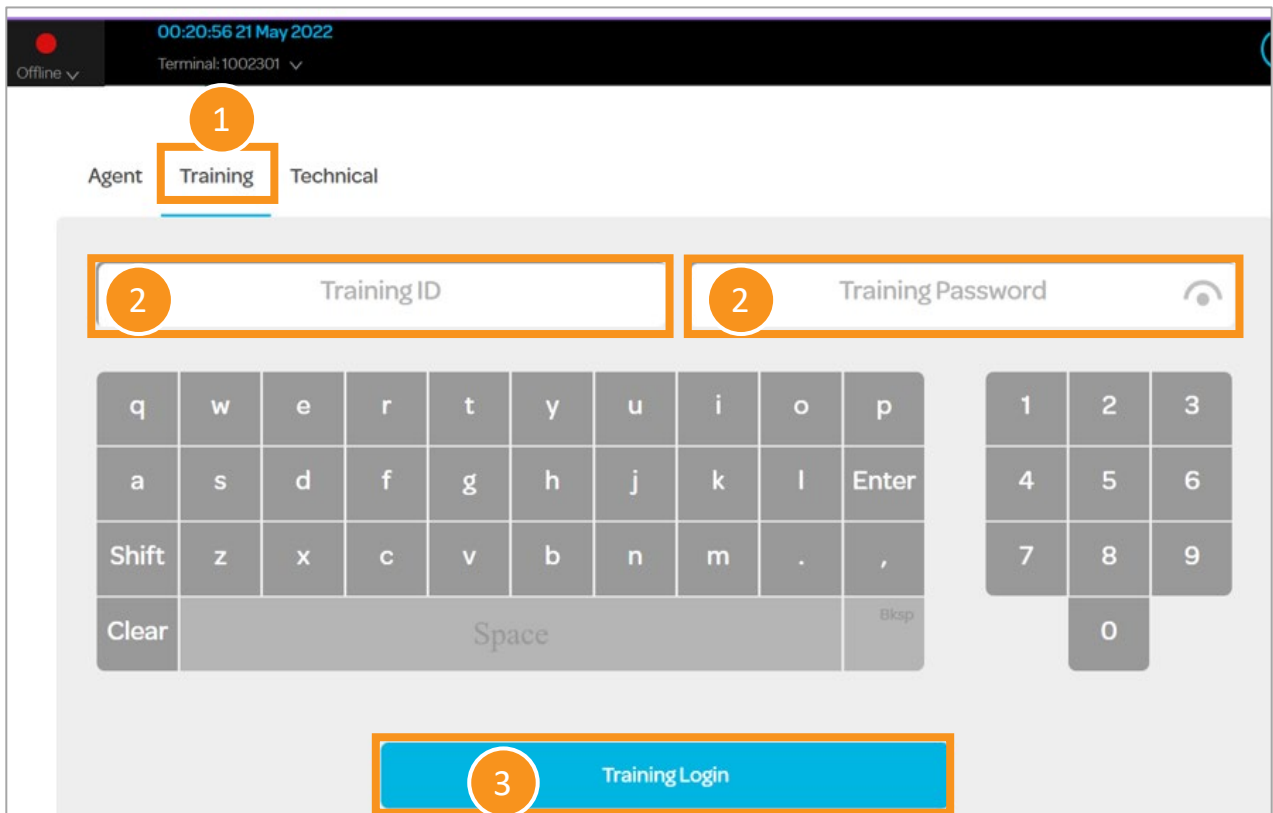
A great way to learn how to navigate and get familiar with the Lottery Terminal!

Step 1 – Log Into Training Mode

- 1 From the Login screen select the **Training** tab
- 2 Use the onscreen keyboard to input the following details:
 - **Training ID:** 7373
 - **Training Password:** 7373

Hint: Tap the  (eye) icon to display characters for ease of input.

- 3 Tap **Training Login** button



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Using Your Lottery Terminal Training Mode



Step 2 – Verify You Are In Training Mode

TRAINING MODE Label

Fushia Colour Outline

Training Mode

TRAINING MODE Wallpaper

Step 3 – Practice!

- Practice selling, cancelling and validating. Explore the screens, FAQs and more!
- See **Appendix for Practice Activities**

Important!

Discard Training Tickets and
Training Slips and do not give to customers.



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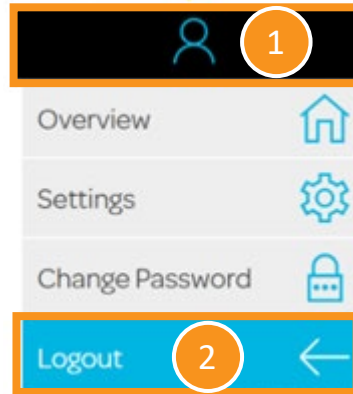
Using Your Lottery Terminal Training Mode



Step 4 – Logout of Training Mode

Remember to always Logout of Training Mode when finished practicing.

- 1 Tap the **User** icon on the top bar
- 2 Tap **Logout**



Training Mode Tips

- Training Mode is subject to limitations and results may be inaccurate.
- Use Training Mode outside of operating hours, or schedule use during slow times to minimize sales disruption, and to eliminate the risk of selling to Players while in Training Mode.
- Must use Online Training Tickets (Tickets printed in Training Mode)
- Validation outcomes are pre-programmed and are randomly generated.
- Scratch & Win simulation is not available in Training Mode.

Online Training Ticket



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Training Mode



Appendix: Practice Activities

Login to Training Mode and perform the following activities:

Selling Online Games

From the **Games** screen:

1. Tap **1 QP \$3.00** to add a \$3.00 Lotto 6/49 Ticket directly to the Cart
 - Tap **1 QP \$6.00** to add a \$6 Lotto Max Ticket directly to the Cart
 - Tap the **Trash** icon to remove the \$6 Lotto Max from the Cart
 - Tap **Checkout** to complete the sale
(Final Processed Cost is \$3.00 and a \$3 Lotto 6/49 prints)
 - Tap **Next Player** to clear screen

2. Tap the **Quick Pick** button below the Lotto 6/49 logo
Create a Ticket with 1 Draw, 1 Extra, and select a **Future Draw** date
Ticket total is \$4.00
Add to Cart and **Checkout**
Tap **Next Player** to clear screen

3. Tap **Quick Pick Packages** tab
Select **\$10 Big Jackpot Pack**
Tap **Checkout**
Tap **Next Player** to clear screen

4. Complete a Selection Slip of your choice, scan Selection Slip and print the Ticket

Cancelling Online Tickets

1. Tap **1 QP \$3.00** to add a \$3.00 Lotto 6/49 Ticket directly to the Cart
Tap **Checkout** to print Ticket

Cancel the Ticket:

- Tap the **Tickets** icon on the left sidebar
- Tap **Cancel** tab
- Tap **Lottery** tab
- Scan Ticket
- Tap **Cancel Ticket** button - Retrieve the Cancel Slip from the Printer
- Tap **Next Player** to clear screen



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Appendix: Practice Activities

Validating Online Tickets

Using the Tickets printed from the above activities, scan Tickets from the **Games** screen and complete the **Retailer Action** below. Note: validation outcomes are randomly generated.

To complete each transaction, tap **Next Player** to clear the screen and pretend to return the original Ticket and printed Slip to a Player.

Validation Outcome	Retailer Action
○ Non-Winning Ticket	Tap Print
○ Winning Ticket:	Tap Pay Prize to pay the prize.
○ Winning Ticket:	Tap Print as if you are unable to pay the prize.
○ Winning Ticket <u>and</u> Customer wants to Replay	Tap Pay Prize to pay the prize. Rescan the original Ticket and tap Replay . Tap Checkout to print the new Replay Ticket.

General Functionality

1. Print Lotto 6/49 Draw Results – Latest Draw (Hint: !)
2. **Lock** the screen
3. **Unlock** the screen. (Training Password: 7373)
4. Check Messages
5. **Logout**



Discard all the Training Tickets and Slips. Rip and recycle.



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