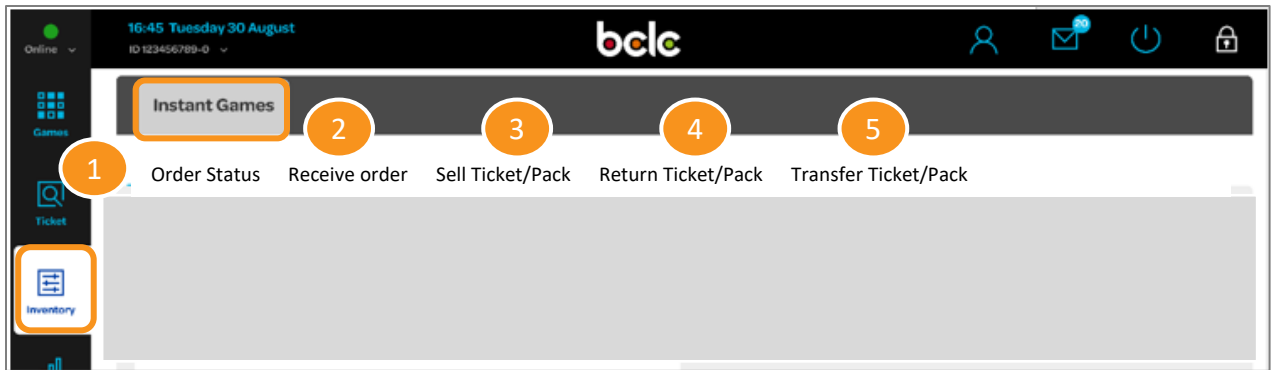


Scratch & Win



Snapshot: Inventory Screen Explained

This information sheet provides a snapshot of available functionality on the Inventory screen to help you manage your Scratch & Win business. Be sure to select the correct tab for the desired task.



1. Order Status:

- Check your order status using this tab.
- View the whole story [here](#) on page 10.

2. Receive Order:

- Receive your Ticket order by scanning the Packing Slip under this tab.
- View the steps involved to properly receive a ticket order [here](#).

3. Sell/Ticket Pack

- Only access the Sell Ticket/Pack screen for a manual entry when selling a ticket. It is a best practice to sell Scratch & Win Tickets from the Lotto Games screen.
- View the steps involved to properly sell Scratch & Win Tickets [here](#).

4. Return Ticket/Pack

- The Return Ticket/Pack should only be accessed for processing during Buyback Campaigns, Expiring Ticket Campaigns, Ticket Withdrawals, and store closures.
- Activation Tickets scanned on this screen not intended for return, **cannot be sold** until the Return Ticket/Pack action is reversed in the back-end system.
- View the steps involved to properly return Scratch & Win Tickets to BCLC [here](#).

5. Transfer Ticket/Pack

- Transfer Ticket/Pack should only be accessed with authorization by your BCLC Territory Manager for inventory movement between changes of ownership or between sites.
- Activation Tickets scanned on this screen not intended for transfer, **cannot be sold** until the Transfer Ticket/Pack action is reversed in the back-end system.



Text or call Lottery Retail Support:
1-800-667-1649

